## Appendix B

<table>
<thead>
<tr>
<th>Directorate/District</th>
<th>Educational Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Educational Paraprofessional</td>
</tr>
</tbody>
</table>
| **Classification**   | Salary range from $48,043* to $53,900* (exclusive of oncosts).  
*Note: Salary rates effective from 7.1.11 |
| **Position Number**  |                             |
| **Brief Role Statement** | Educational paraprofessionals will work under the guidance and supervision of teachers (as delegated by the principal) to assist, support and work closely with teachers in the classroom to improve student learning outcomes. (Note: the classroom teacher has ultimate responsibility for the design, implementation and assessment of learning programs) |
| **Selection Criteria** | Understanding of child and adolescent development, student learning and the operations of NSW public schools  
Excellent capacity to relate well to children and young people and understanding of the practical skills needed to work in classrooms  
Capacity to work as part of an education team under the direction and supervision of teaching staff to assist in implementing activities aimed at improving the learning outcomes of students  
Well developed communication and interpersonal skills and the ability to cooperate with teachers to assist in developing and implementing programs to make a positive contribution to a diverse school community  
Strong organisational skills and ability to prioritise work consistent with the educational objectives determined by teaching staff |
| **Statement of duties** | Under the direction and guidance of teaching staff educational paraprofessionals will:  
Facilitate small group and one to one interventions to reinforce learning concepts introduced by the classroom teacher as part of a personalised approach to learning  
Work with the teacher to support quality learning in the classroom, including literacy and numeracy programs  
Assist with planning and implementing learning strategies with the classroom teacher  
Assist in researching appropriate ICT-based learning materials, software and systems for classroom use and assist students to use such materials  
Assist teachers to implement assessment templates or activities  
Assist in planning and preparing the learning environment, including preparing needed materials, supplies and technologies  
Assist in gathering and recording relevant data to support the monitoring, assessment and reporting of students’ learning  
Gather educational research to support teachers to investigate effective practices that improve student learning outcomes  
Support teachers in relation to parent teacher meetings concerning students’ progress and/or community related activities as required by the teacher  
Provide extra assistance to students from linguistically diverse backgrounds, students with special needs, students with disabilities, and Aboriginal students  
Perform other related duties as required by the principal |